

Teacher Job Description

Main purpose

The teacher will:

- Fulfill the professional responsibilities of a teacher to plan engaging and impactful lessons that are tailored to individual student needs; provide a safe and supportive environment where students thrive academically, socially and emotionally and collaborate with colleagues in a positive way
- Meet the expectations set out in the [Teachers' Standards](#)
- Assist in the smooth running of the school at all times

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations that inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Whole-school organisation, strategy and development

- Implement school routines and expectations consistently to support a collegiate approach
- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover when another teacher is unable to teach

Health and safety

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- Take a zero-tolerance approach to child-on-child abuse, and challenge inappropriate behaviour in a relational and trauma-informed manner
- Identify pupils who may benefit from early help or who show signs of abuse, neglect, or exploitation, and refer these in line with school policies and procedures
- Report changes in pupil behaviour, attendance, or appearance that may suggest mental health concerns or safeguarding issues
- Promote online safety for all pupils, and report any concerns about online content, contact, or conduct in line with school policies and procedures

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development to improve own teaching
- Share best practise with colleagues informally and also during scheduled training sessions

Communication

- Communicate effectively with pupils, parents and carers
- Use appropriate mechanisms to communicate with different audiences, always remaining professional, polite and positive

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out the professional duties and responsibilities
- Report any safeguarding concerns, including low-level concerns about other staff members or volunteers, in line with school policies and procedures

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Please note, this is illustrative of the general nature and level of responsibility of the work to be undertaken, commensurate with the grade. It is not a comprehensive list of all tasks that the postholder will carry out.

Person specification

CRITERIA	QUALITIES
Qualifications and training	<ul style="list-style-type: none"> • Qualified teacher status (ideally but not essential as training can be arranged) • Degree in a relevant subject area demonstrating sound knowledge of subject content • Evidence of professional development relevant to this role
Skills and knowledge	<ul style="list-style-type: none"> • Good knowledge of legislation and guidance on curriculum requirements • Outstanding classroom practice, constantly showing a positive and resilient approach to pupils and staff • Excellent communication and organisational skills • Knowledge of effective teaching and learning strategies • A good understanding of how children learn • Ability to adapt teaching to meet pupils' needs • Ability to build effective working relationships with pupils • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Good IT skills • Effective communication and interpersonal skills • Ability to communicate a vision and inspire others • Ability to build effective working relationships with staff and other stakeholders
Personal qualities	<ul style="list-style-type: none"> • High expectations for all pupils and belief in bringing out the best in all • Commitment to upholding and promoting the ethos and values of the school



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| | <ul style="list-style-type: none">• Commitment to always act with integrity, honesty, loyalty and fairness to safeguard the assets, financial integrity and reputation of the school• Ability to work under pressure and prioritise effectively• Commitment to maintaining confidentiality at all times• Commitment to equality |
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Notes:

This job description may be amended at any time in consultation with the postholder.