

## Advisory Board Member (SEND Specialist)

Organisation: In Toto Ed

Location: London, Cambridge and Peterborough

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### Role Purpose

Advisory Board Members at In Toto Ed provide strategic oversight, independent challenge, and professional expertise to support the organisation in delivering its mission safely, sustainably, and effectively.

Advisory Board Members act as a critical friend to the executive leadership team, helping to strengthen decision-making, manage risk, and ensure robust systems and standards across the organisation.

This role is specifically seeking an individual with **significant expertise in Special Educational Needs and Disabilities (SEND)**, including experience of EHCPs, alternative provision, and/or independent special schools.

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### Key Responsibilities (All Advisory Board Members)

Advisory Board Members are expected to:

- Contribute to setting and reviewing the strategic direction of In Toto Ed
  - Provide constructive challenge and independent perspective to support strong decision-making
  - Support the executive team to identify and manage organisational risks
  - Monitor organisational performance, impact, and sustainability
  - Support oversight of financial resilience and responsible use of resources
  - Promote strong governance, legal compliance, and ethical standards
  - Uphold the values and reputation of In Toto Ed
  - Attend and actively participate in Advisory Board meetings and relevant sub-committees
  - Maintain appropriate confidentiality and professionalism in all board matters
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### SEND Specialism Responsibilities

In addition to the responsibilities above, the SEND Advisory Board Member will provide strategic advice and challenge on:

- Quality and effectiveness of SEND provision across all settings
- Delivery, review, and compliance of **Education, Health and Care Plans (EHCPs)**
- Alignment with the **SEND Code of Practice** and relevant statutory duties
- Safeguarding considerations specific to pupils with additional needs

- Curriculum design and adaptation for pupils with SEMH and complex needs
  - Monitoring pupil outcomes, engagement, and progress for SEND cohorts
  - Inclusion strategies and approaches to removing barriers to learning
  - Multi-agency working (local authorities, health, social care)
  - Preparation for and response to **Ofsted and regulatory frameworks** relating to SEND
  - Internal quality assurance, audit, and improvement planning in relation to SEND provision
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## **Person Specification**

### **Essential**

- Commitment to In Toto Ed's mission and values
- Significant professional expertise in SEND (e.g. senior leadership in a special school, SEND consultancy, LA SEND role, or equivalent)
- Strong understanding of the **SEND Code of Practice and EHCP processes**
- Strategic thinking and sound judgement
- Integrity, discretion, and professionalism
- Confidence to provide constructive challenge and independent perspective
- Ability to work collaboratively with senior leaders while maintaining appropriate independence

### **Desirable**

- Experience working in independent special schools or alternative provision
  - Experience of Ofsted inspection frameworks and regulatory compliance
  - Experience supporting organisations through growth, change, or registration
  - Prior board, advisory, or committee experience
  - Understanding of safeguarding in specialist settings
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## **Time Commitment**

- Three Advisory Board meetings per year
  - Three committee meetings per year (relevant to expertise, e.g. Education, Performance and Standards Committee)
  - All meetings will take place in person at one of the In Toto Ed schools
  - Members should also allow time for reading papers and preparation in advance of meetings
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## **Remuneration**

A day rate (commensurate with experience) will be paid, along with reasonable travel expenses.