

## Full job description

**Job Title:** Occupational Therapist

**Salary:** £60 - £80ph (depending on experience)

**Working Hours:** 1-2 days per week, Term Time Only

**Contract Type:** Freelance

**Location:** Blackheath, London

Are you an experienced and qualified Occupational Therapist looking for a new role within a growing education provision in Blackheath, London? Look no further - In Toto Ed has a fantastic opportunity to join our team in making a real difference to our students' lives.

We are passionate about unlocking each student's potential by offering an alternative to mainstream education. Our vision is for every student to feel safe and happy, achieve their potential, and have a bright future.

We teach in small groups with a dedicated and experienced teaching team, ensuring that each student receives individual attention and care. We create individual learning packages to support our students' needs.

## Main Duties

### Therapeutic Sessions

- Deliver one-to-one and small group therapy for students (aged 11-25), focusing on sensory, motor, and self-care needs.
- Develop tailored therapy plans based on individual assessments.
- Use sensory integration, fine/gross motor skills, and daily living activities in therapy.
- Monitor progress through assessments, goal-setting, and observations.

### Assessment and Progress Monitoring

- Assess students' motor coordination, sensory processing, handwriting, and self-care.
- Maintain accurate, confidential records of therapy sessions and outcomes.
- Provide regular progress updates to students, staff, and parents.
- Contribute to Education, Health, and Care Plans (EHCPs).

### Collaboration and Multidisciplinary Work

- Collaborate with teachers, SENCOs, and other professionals on student support.
- Attend and contribute to multidisciplinary team meetings.

### Curriculum and Therapy Integration

- Align therapy interventions with the school's personalised learning approach.
- Adapt therapy for students with SEN, SEMH, ASD, ADHD, and physical disabilities.
- Recommend adaptations and assistive technologies to support curriculum access.

## **Safeguarding and Professional Standards**

- Follow safeguarding policies to ensure student well-being.
- Adhere to HCPC Code of Ethics and professional standards.
- Participate in ongoing professional development (CPD).

## **Administrative Duties**

- Keep confidential records of assessments and therapy.
- Contribute to team meetings and school progress reports.
- Ensure all therapy activities comply with school policies and HCPC guidelines.

## **About You**

### **Essential**

- HCPC-registered Occupational Therapist.
- Minimum of 2 years' post-qualification experience, ideally working with children and young people.
- Experience working with students with SEN and SEMH needs, including ASD, ADHD, and trauma.
- Knowledge of sensory processing, fine/gross motor skills, and functional independence.
- Strong communication and interpersonal skills, with the ability to work independently and as part of a team.
- Ability to maintain accurate clinical records and provide constructive feedback to students and staff.
- Commitment to safeguarding and promoting the welfare of children and young people.
- Willingness to undergo an Enhanced Disclosure and Barring Check (DBS).

### **Desirable**

- Experience in a school or alternative provision setting.
- Familiarity with the Education, Health and Care Plan (EHCP) process.
- Postgraduate training in Sensory Integration or relevant therapeutic approaches.
- Knowledge of trauma-informed and neurodiversity-affirming practices.

### **What We Can Offer**

- Unlimited access to an award winning CPD platform
- Term time only (39 weeks including 5 inset days) Fully funded Level 3 Paediatric First Aid Qualification for all staff
- Fully funded enhanced DBS
- Accredited support through QTLS
- Training grants for qualifications, including NPQ, NPQSL and NASENCO
- Access to extensive professional development opportunities
- Cycle to work scheme
- Free onsite parking
- Health Assured EAP programme which includes varied types of counselling, 24/7, 365 confidential helpline, mental health crisis phone support
- Access to my healthy advantage app which includes: wellness plans, rewards including discounts with a variety of retailers including travel agents and gyms
- Bonus for staff with 100% attendance to work (per academic year)
- Small class groups
- Employee recognition and service awards
- Casual Dress Code Company pension
- Free Specsavers eye test
- Work Laptop or MacBook provided
- Free tea and coffee
- Bonus for referring a friend to In Toto Ed

#### **In Toto London and Registered Head Office:**

In Toto Ed Ltd  
St Agnes House, Cresswell Park  
Blackheath, London SE3 9RD  
Company number: 14227246

- Enhanced paternity and maternity leave
- Wellbeing leave
- Blue Light Card
- Free teacher planner

In Toto Ed are committed to safeguarding and expect everyone who works in our school (and visitors to our school) to share this commitment. We take all safeguarding and welfare concerns seriously and encourage our pupils to talk to us about any worries they may have. We will always act in the best interests of the child. The successful applicant must be willing to undergo child protection screening, including checks with past employers and an enhanced DBS.

We do not accept CVs sent through Agencies and only accept direct applications.

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